**REGULAR MEETING**

**BAINBRIDGE TOWN BOARD**

**FEBRUARY 11TH, 2020**

Present: Dolores Nabinger Supervisor

 Jennifer Sienko Councilwoman

 Bob Evans Councilman

 Kelly Hromada-Johnson Councilwoman

 Gary Richman Highway Superintendent

Recording Secretary: Aric McKown Town Clerk

Absent: Deborah Hromada Councilwoman

Supervisor Nabinger called the Regular Meeting to order at 6:30PM.

**RESOLUTION #1**

Motion was made by Councilman Evans, second by Councilwoman Johnson, to approve the minutes from the January 14th, 2020 Regular Meeting.

Ayes: Supervisor Nabinger, Councilwoman Sienko, Councilman Evans, Councilwoman Johnson; No: none; Motion Carried.

**RESOLUTION #2**

Motion was made by Councilwoman Johnson, second by Councilman Evans, to approve the minutes from the January 14th, 2020 Organizational Meeting.

Ayes: Supervisor Nabinger, Councilwoman Sienko, Councilman Evans, Councilwoman Johnson; No: none; Motion Carried.

Supervisor Nabinger stated December's financial reports were received and filed.

**Guest(s):** Ken Prestidge of the Delhi Telephone Company attended the meeting to offer a presentation on their Broadband program that offers residents of the Town of Bainbridge a different choice for phone, cable and internet services. Ken talked about the areas that the Delhi Telephone Company covers and how they work as a competitor to Spectrum. He stated that their goal is to establish a franchise agreement with the Town of Bainbridge, to offer services to the town residents.

Mr. Prestidge fielded questions from the town board and provided a history on the growth of his company. He explained that this program offers another option to town residents.

Councilwoman Johnson expressed the importance of internet usage, for children living in the town.

Prestidge stated the Delhi Telephone Company does offer competitive pricing to municipalities. He said the franchise agreement is not required, but the Delhi Telephone Company does it to be a 'good steward of the community'. Prestidge also commented that cable is a regulated service and comes back to the town, unlike the internet that is a deregulated service. He informed the town board that this program is already taking place in the Town and Village of Sidney, & Town of Masonville. The Delhi Telephone Company will present the town with a franchise agreement, that would need to be approved first by the town's attorney.

Councilman Evans proposed scheduling a public hearing at the March 17th Regular meeting at 7:00pm, to sign the franchise agreement with the Delhi Telephone Company.

The Delhi Telephone Company provided the town board with a copy of their public hearing notice.

The reports from the Sanitation Officer, Dog Control Officer and Assessor were received and filed.

**HIGHWAY**

Highway Superintendent Richman informed the town board that his department has been taking care of the ice on the roads 55 times, using a lot salt and sand. He talked about the work that had been done on the paving equipment and that the sander on his little red truck is broke again. He plans to get a new one after getting some new quotes.

Richman brought up the new Community Center and that it needs some gravel in the parking lot. He said that it might cost $1,000.00, and suggested splitting these costs with the village. Richman stated that it probably wouldn't happen until the Spring. The town board agreed that it was a good idea.

**TOWN HALL**

Highway Superintendent Richman told the town board that the AED Machine cabinets have installed in the town hall meeting room and in the theater. He explained that the units are not in the cabinets yet, because no one has been trained to use them.

Supervisor Nabinger mentioned that the fire department has an AED machine that they want to donate to the town, and that they could send someone to do a training.

The town board held a discussion on where the AED machines would be placed and how many are required in each building.

Councilman Evans commented on the AED device that would be donated by the fire department and given to the Jericho Arts Council.

Supervisor Nabinger said she would follow up with Dave Worden of the fire department to check on the requirements of the AED devices and the trainings.

Councilwoman Johnson asked the town board to consider having a Narcan in the town hall.

The town board held discussion on the matter and the training involved.

**TOWN CLERK**

Town Clerk McKown brought up the letter he'd received from the Bainbridge Rotary requesting the town board's permission to be able to print more publications of the book, 'The Stones From The Walls of Jericho'. The town board agreed that they were fine with this.

McKown presented the town board with the binder on the Housing Rehabilitation Program that was put together by Thoma. The binder is a summary of the work done by Thoma, their plan of action, and the history of the grant. McKown forwarded this onto Councilwoman Johnson.

He talked about the extra ADA day for the town court, and Bainbridge Police Chief Caratelli suggesting a shared services agreement between the town and village to help with this day and compensate Caratelli for his time. Supervisor Nabinger said we would bring this up to Mayor Wade the next time we see him.

Town Clerk McKown brought up an email he'd received from NYSERDA for a green energy study on the town hall. He said this would be the 2nd study, following the one that had been done a couple years ago. McKown went over the details of this study, and asked the town board if this is something they'd be interested in. The town board commented that they didn't see any harm in it.

He informed the town board of his recent communication with Coughlin & Gerhart regarding the Delhi Telephone Company franchise agreement.

McKown reminded the town board of Stone Bids for the March meeting.

He shared with the town board his visit from Mary Drachler on January 31st , to inform the town of her concern for storing lithium batteries in the town barn. Drachler had learned of a fire in the Town of Appalachian, because of storing lithium batteries.

Councilwoman Sienko talked about her communication with teacher Bonnie Scherhauffer, and approaching her to paint the town hall. She said she would forward Scherhauffer's information onto Highway Superintendent Richman.

Sienko talked about auditing the court clerk's books with Councilwoman Johnson. She brought up a few suggestions to Clerk To Justice Bickford for next year, but that everything went well. Councilwoman Johnson brought up reconciling the bank statements and working with the judges on tailing up their balances. Both Johnson and Sienko said they were impressed, and that they would need to follow up with the state on their report from the court audit and provide a copy of the meeting minutes with that report. Councilwoman Sienko expressed an importance to checking in with court in June or July, to make sure everything is matching up.

**RESOLUTION #3**

Resolution was made by Councilwoman Johnson, second by Councilwoman Sienko, to accept the audit of the Bainbridge Town Court and the books from Town Justice Davis and Town Justice Thurlby for the year 2019, and that this audit was completed on February 10th, 2020.

Ayes: Supervisor Nabinger, Councilman Evans, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Councilwoman Johnson asked about keeping a file in the Town Clerk's Office for these reports, so that they're accessible for viewing every year. Johnson brought up the grant writing bill for $3,387.78 that came with the binder that Thoma Consultants provided for the housing grant.

The town board held some discussion on what is budgeted per year for Thoma Consultants, and agreed to add this bill to the February bills.

Councilwoman Johnson announced she'd be setting up a time to meet with Recreation Director Palmer to talk about the Summer Program for this year and the location being moved back to the school. She wants to suggest to Palmer cutting back on his staff, using more substitutes as back up, and revising the summer curriculum.

Supervisor Nabinger mentioned that Michelle Arnold, our new library director, is very interested in the Summer Playground director position. Nabinger asked for Councilwoman Johnson and Recreation Director Palmer to consider Arnold for this position.

The town board talked about revising the Summer Playground Program and staffing at the Town Pool within the budget constraints. Supervisor Nabinger asked to have Recreation Director Palmer attend the March meeting.

Councilwoman Johnson stressed the importance of getting the information out to the community on the costs of swimming lessons and the playground program.

Councilman Evans brought up the time frame of the housing grant. Councilwoman Johnson said she believed the housing grant was on course for September, but that she would get with Rich Cunningham of Thoma to get the details and final approval.

Evans checked with Supervisor Nabinger on the electronic submittal of the NYSEG agreement regarding the LED light replacement.

Councilman Evans brought up the camping rates and if they had been updated on the website. He asked to go into executive session at the conclusion of tonight's meeting.

Supervisor Nabinger talked about the $1200.00 difference on the budget, and reminded the town board that Councilwoman Hromada had found this difference, but Bookkeeper Sherman hadn't made the adjustment yet.

Highway Superintendent Richman reminded the town board to go out for stone bids in March.

**RESOLUTION #4**

Motion was made by Councilman Evans, second by Councilwoman Sienko, to go out for Stone Bids next month at 6:45PM.

Ayes: Supervisor Nabinger, Councilman Evans, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Supervisor Nabinger mentioned the Bainbridge Chamber wants to put a light in at General Clinton Park, and confirmed the town board's approval.

She talked about putting in a building at the park, similar to the shed that was there previously, and asking our highway department to construct this building and make it mobile so that it could be moved in and out.

Nabinger informed the board that Town Clerk McKown had collected enough in tax money, so she could make reserve fund transfers.

She shared with the town board Mayor Wade's recent communication with Tompkins County, and how they are interested in including us on their health insurance. Nabinger announced there would be a meeting in Owego next Thursday regarding this, and asked Councilman Evans if he could attend.

She also brought up another alternative for insurance, through Mayor Wade, that both the Village & Town of Sidney have worked with Scott Smith Insurance and came up with a health insurance plan that's comparable to the union plan, and less money.

Nabinger read the letter that Mayor Wade wants to send to the Chenango County SPCA, Delaware Humane Society, Broome County Humane Society and Afton Dog Control Officer Amy Cross. The letter is meant to inform these agencies of the dog control policies within the Town of Bainbridge and Village of Bainbridge, and the officers and their backups involved.

The town board held discussion on this letter, and decided that the information in the letter is not accurate. Supervisor Nabinger suggested that Mayor Wade rewrite the letter and clarify who the backups are for the Village & Town of Bainbridge Dog Control Officers.

Supervisor Nabinger talked about a list of assets for the town, that Bookkeeper Sherman had requested, that are used in the annual report.

Nabinger stated that she is on the agenda for next Wednesday's Safety & Rules meeting and plans to get the voting location changed for November, back to the town hall.

She commented on still needing to address the Employee Handbook, and that we are getting close to receiving our grant reimbursement.

The following claims as set forth on abstract #2 for 2020 were audited by Town Board:

General Town Wide#353-372 for $21,110.67

General Town Outside#26-27 for $277.69

Bennettsville Lights#13 for $35.05

Highway Town Wide#118-127 for $1,882.81

Highway Town Outside#73-75 for $5,940.75

**RESOLUTION #5**

Motion was made by Councilwoman Sienko, second by Councilwoman Johnson, authorizing clerk to issue warrant to Supervisor for payment of audited claims and to add the the Thoma Bill of $3,387.78;

Ayes: Supervisor Nabinger, Councilwoman Sienko, Councilwoman Johnson, ; Councilman Evans ; No: none; Motion Carried.

**RESOLUTION #6**

Motion was made by Councilwoman Sienko, second by Councilwoman Johnson, to go into executive session.

Ayes: Supervisor Nabinger, Councilman Evans, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

**RESOLUTION #7**

Motion was made by Councilwoman Sienko, second by Councilman Evans, to come out of executive session.

Ayes: Supervisor Nabinger, Councilman Evans, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

**RESOLUTION #8**

Motion was made by Councilwoman Sienko, second by Councilwoman Johnson, to remove Labor Law Poster bill for $79.50, to remove the Staples bill late fee for $39.00, and to remove the amounts of $581.65, $468.59, $225.16, $468.59 from the NYSEG bills.

Ayes: Supervisor Nabinger, Councilman Evans, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Motion to Adjourn @ 8:05PM

Respectively Submitted,

Aric McKown

Town Clerk