

**REGULAR MEETING
BAINBRIDGE TOWN BOARD
JULY 10TH, 2018**

Present: Dolores Nabinger	Supervisor
Jennifer Sienko	Councilwoman
Deborah Hromada	Councilwoman
Kelly Hromada-Johnson	Councilwoman
Gary Richman	Highway Superintendent
Recording Secretary: Aric McKown	Town Clerk

Supervisor Nabinger called the Regular Meeting to order @ 7:03PM.

Supervisor Nabinger provided the board with the financial report.

Dog Control Officer, Sanitation Officer, Assessor reports were received and filed.

Guest(s): Harold Noble, Bob Evans, Phil & Violet Wade.

Both Bob Evans and Harold Noble attended the town board meeting in observance and expressed their interest in being a town board councilman.

Phil Wade of the Jericho Arts Council thanked the town board for returning the JAC rent check back to the JAC. He informed the board of a couple planned activities this summer, that would be occupying the theater in July and August, and would be using the internet access in the building. Wade indicated that the JAC would be using the down time of the summer to do some cleaning and replace the burned out light bulbs.

Mayor Wade let the board know that our village crews have been working on paving and other maintenance. He shared that the village crew had a new hire that would be coming on board in the next week or two, to replace Harold Noble.

Violet Wade inquired about the status of the sink being replaced in the upstairs of the theater. Supervisor Nabinger said that this is on our 'To Do' list.

Supervisor Nabinger mentioned the Fekete' letter and made sure the board was provided a copy. She went over the contents of the letter and made sure the town noted the acknowledgment of the letter. Mrs. Fekete attended the meeting to voice

her frustration over her neighbor's dogs and their neighbor's use of round up near their garden.

CLINTON PARK

Park Superintendent Richman stated the Dog Show was very successful, and they had over 100 campers.

Rock in the Park went well and was attended by 450 people. Jason Hall of the Rock in the Park informed Supervisor Nabinger that he would not be paying the 15% of the Rock in the Park proceeds this year, and would only agree to a flat fee. Supervisor Nabinger stated she agreed to the flat fee because this would be the last year for Rock in the Park.

Richman said that Mr. Hall had someone who expressed interest in taking over the venue for Rock in the Park.

HIGHWAY

Highway Superintendent Richman stated his department has been busy paving, fixing the shoulders on Searles Hill Road, and mowing the cemeteries. He reminded the board that we need to go out for bid for LP Gas and Fuel Oil in August.

TOWN CLERK

Town Clerk McKown read the letter of resignation from Councilman DeClue dated effectively on June 14th, 2018. McKown also shared with the board, the letter of thanks from the Algonquin Antique Car Club, balance sheet and payment from their event. He talked about an email that was received by a couple who recently camped at Clinton Park and expressed the wonderful time they had there. Town Clerk concluded with an email he had received from a George Unsinger thanking the Town Clerk McKown and Deputy Clerk Cooper for their assistance and professionalism with gathering information on his ancestors.

RESOLUTION #1

Motion was made by Councilwoman Johnson, second by Councilwoman Sienko, to approve the minutes of the June 12th, 2018 Regular Meeting, provided the part 'substitutes are paid minimum wage' is eliminated under Resolution #5.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

The board agreed to speak with Recreation Director Palmer, so that it is understood that all lifeguard substitutes will make minimum wage, no matter how long they've been employed at the pool.

RESOLUTION #2

Motion was made by Councilwoman Hromada, Councilwoman Sienko, to approve the minutes of the May 29th, 2018 Special Meeting.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Councilwoman Johnson brought up her audit of Justice Barnhart's 2017 books, and after reviewing his ledger, she stated there was negative balance and numerous errors throughout the ledger with not much accuracy. She talked about her conversation with court clerk Wylubski, who indicated there doesn't seem to be anything alarming for money missing or reason for concern. Wylubski suggested that the town do what they feel they need to do, but that if an audit was ever done and money is found missing, that it would be Justice Barnhart's responsibility to replace it.

Councilwoman Johnson stated the court clerk's books are open for the town board to look at any time.

The town board talked about how often the court's books should be audited, because the court is their own separate entity.

Councilwoman Hromada expressed how this has always been a confusing issue, because there's never really been a proper way to audit. She said that there needs to be a more effective way to audit, and not during a board meeting. Hromada suggested splitting the responsibility for audits and creating a policy on how audits should be conducted.

Councilwoman Sienko commented on auditing more frequently, and the idea of doing quarterly audit.

Supervisor Nabinger informed the board that she had taken the Comprehensive Plan to Norwich, and it had been approved. She stated that she had also given a copy to the Planning Board.

Councilwoman Sienko talked about recently meeting with both our judges and observing an ADA day with Supervisor Nabinger, and feels that both of our judges need additional training. She felt that there should be enough money set aside during budget time for their training. Sienko offered credit to both justices because of all the work that entailed with their jobs.

Councilwoman Hromada mentioned that she had recently received Councilman DeClue's book of codes and laws, and things that needed to be changed. She brought up the code for vehicle junkyards, and how it does not use the word 'code enforcement officer', but only uses 'enforcement officer'. She felt that at some point the town had put together a job description for a vehicle junkyard enforcement officer, but was not sure if the position was ever adopted. Hromada said she didn't think the law needed to be changed, and the title would be 'vehicle junkyard enforcement officer'. The only change that would be needed, would be on our directory, and would read 'vehicle junkyard enforcement officer'.

The board held some discussion on the matter, and agreed that the position would resume as Sanitation/Enforcement Officer.

Councilwoman Hromada talked about the ordinance of the posting and removal of advertising signs. She mentioned her recent communication with the Association of Towns and that under town law, the town can appoint within any law or ordinance any town officer to serve in enforcement capacity. Hromada affirmed that it is the town clerk that would send out a letter to anyone in violation under the sign ordinance, and would then be able to file a complaint with the court if such person under violation does not comply with the ordinance.

She concluded that with any change in ordinance or local law, that it is mandatory for a public hearing to be scheduled. Hromada asked for the board to schedule a public hearing for the Posting and Removal of Advertising Signs next month, to adopt this ordinance.

Supervisor Nabinger stated the public hearing would take place at the August Regular Meeting at 8PM.

Councilwoman Hromada talked about the Comprehensive Plan, and how her and Councilman DeClue were going to begin work on the SEQR. She stated that she disagrees with Councilman DeClue, because it is a Title 1 Action and you do not do a short form, and should only be done with a long form. The state recommends you do a generic form, which identifies things that could have an impact. Hromada said she wants to get the Comprehensive Plan adopted, but would like to be able to spend some time to figure it out.

Hromada brought up the Town Hall Policy, and how she wants the policy to be in effect, but wants WIC to have some time to find another location. She also mentioned the JAC performances and their right to use the meeting side ONLY,

provided they make notification with the town clerk, and no waiver or deposit involved.

Supervisor Nabinger mentioned the letter sent to the contractors on the fire alarm system, and received a proposal from Sentry Alarms. The proposal from Sentry Alarms came in at \$12,775.00.

Nabinger stated that our architects did not include the library in the site plans, but the library would be included, if we decided to accept the proposal from Sentry Alarms and it would cost more money.

RESOLUTION #3

Motion was made by Councilwoman Johnson, second by Councilwoman Hromada, to accept the proposal from Sentry Alarms for a fire system at a cost of \$12,775.00 and ask for amended proposal to include the library.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson;
No: Sienko; Motion Carried.

Mayor Wade shared with board that the Bainbridge Rotary had recently applied for a grant to have 6 benches put out on the village streets. However, the grant had been turned down.

Supervisor Nabinger talked about the Annual Report, and how the B fund is in a negative. She stated that Bookkeeper Sherman should have this filed and fixed by the end of the week.

Nabinger asked Town Clerk about any recent communication with Thoma. Clerk McKown informed the board that he had sent them an email with the email addresses of all town board members, and asked them to confirm our balance, but has not heard back.

Supervisor Nabinger brought up Promoter Terry Porter, and their interest in attending a rodeo in the near future.

RESOLUTION #4

Motion was made by Councilwoman Hromada, second by Councilwoman Sienko, to go into executive session to discuss an employees performance.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

RESOLUTION #5

Motion was made by Councilwoman Sienko, second by Councilwoman Hromada, to come out of executive session.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

The following claims as set forth on abstract #7 for 2018 were audited by Town Board:

General Town Wide# 1226-1256 for \$14,739.42

General Town Outside# 74-75for \$57.04

Bennettsville Lights# 40 for \$30.04

Highway Town Wide#463-473 for \$3,826.24

Highway Town Outside#269-275 for \$62,040.72

RESOLUTION #6

Motion was made by Councilwoman Hromada, second by Councilwoman Johnson, authorizing clerk to issue warrant to Supervisor for payment of audited claims;

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Motion to Adjourn @ 9:15PM.

Respectively Submitted,

Aric McKown

Bainbridge Town Clerk

