

**REGULAR MEETING  
BAINBRIDGE TOWN BOARD  
OCTOBER 9TH, 2018**

Present: Dolores Nabinger	Supervisor
Jennifer Sienko	Councilwoman
Deborah Hromada	Councilwoman
Kelly Hromada-Johnson	Councilwoman
Gary Richman	Highway Superintendent
Recording Secretary: Aric McKown	Town Clerk

Supervisor Nabinger called the Regular Meeting to order @ 7:02PM.

Supervisor Nabinger reminded Town Clerk McKown to ask Bookkeeper Sherman about a check for \$200.00 to the Presbyterian Church for helping with Summer Playground Program.

**RESOLUTION #1**

Motion was made by Councilwoman Hromada, second by Councilwoman Sienko, to approve the minutes of the September 11<sup>th</sup>, 2018 Regular Meeting.

Ayes: Supervisor Nabinger, Councilwoman Johnson, Councilwoman Hromada, Councilwoman Sienko; No: none; Motion Carried.

**RESOLUTION #2**

Motion was made by Councilwoman Hromada, second by Councilwoman Johnson, to approve the minutes of the September 4<sup>th</sup>, 2018 Meeting with the School Board, provided the statement by Janice Rideout about if 'the town were to hire the resource officer as a constable, that the school would not participate in the police and fire retirement'.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Sienko, Councilwoman Hromada; No: none; Motion Carried.

**RESOLUTION #3**

Motion was made by Councilwoman Johnson, second by Councilwoman Hromada, to approve the minutes of the September 17<sup>th</sup>, 2018 Budget Workshop Meeting.

Ayes: Supervisor Nabinger, Councilwoman Johnson, Councilwoman Hromada, Councilwoman Sienko; No: none; Motion Carried.

The following claims as set forth on abstract #10 for 2018 were audited by Town Board:

General Town Wide# 1319-1342 for \$8,275.56

General Town Outside# 80-82 for \$ 4,260.90

Bennettsville Lights# 43 for \$31.77

Highway Town Wide#488-497 for \$10,597.45

Highway Town Outside#289-294 for \$9,314.95

#### **RESOLUTION #4**

Motion was made by Councilwoman Sienko, second by Councilwoman Johnson, authorizing clerk to issue warrant to Supervisor for payment of all audited claims, but to void voucher #1332 for \$79.50 and to change the check to the Old Time Band from \$200 to \$500.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

#### **RESOLUTION #5**

Motion was made by Councilwoman Johnson, second by Councilwoman Sienko, to accept and approve the September 2018 Financial Report.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

#### **Guests Questions and Concerns:**

Tim Ryan/ Superintendent for B-G Schools attended the town board meeting to talk about the Varsity Girls Volleyball State Championship signs being placed here in our community and asked for the town to reconsider their vote in helping to fund these signs. Ryan also provided the board with an update on the school's status with a resource officer. He stated that the school would be moving forward with an agency called KST Associates out of Chenango Forks, working with a contract officer currently, and should have a full time resource officer by mid November. Superintendent Ryan thanked the town and village for all their efforts.

Supervisor Nabinger stated that the town board had never actually done a vote for the Volleyball Championship signs, but had only held discussion about the costs and placements of the signs.

The town board asked Superintendent Ryan about the costs of the signs, to which he replied they were about \$80 per sign, and there would be 4 signs total.

Highway Superintendent Richman talked about the support he's heard through the town and the importance of getting these signs. He said after speaking with Randy

Palmatier, that our varsity girls are currently on a winning streak, and should win again this year. Richman talked about the signs in Afton, and liked the idea of a bigger sign.

Supervisor Nabinger suggested the Chamber buying 2 signs and the town buying 2 signs. The town board asked questions about where the signs would come from and BG Superintendent Ryan said he would like to see a bigger signs, so people could read them while traveling.

Bob Evans suggested having the Lions Club buy the signs, and the board thanked the Lions Club for buying the signs.

Nabinger quoted, 'that the town was willing to help with the purchase of the signs too.'

Bob Evans/ Lions Club mentioned the Halloween night that is put on by the Lions Club, and asked the town for their continued financial support. He informed the board of the world renowned illusionist, 'Jeremy The Illusionist', who would be performing this year.

#### **RESOLUTION #6**

Motion was made by Councilwoman Hromada, second by Councilwoman Sienko, to take \$300.00 from the Youth Program Contractual to give to the Lions Club for this year's Halloween Night.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Supervisor Nabinger updated the public on the town board's decision to let the Bainbridge Chamber use the back meeting room in the town hall for their 'Small Business Saturday' for this year, and asked the Chamber to respect the space of the court and to not have as many people as last year.

Councilwoman Johnson commented on why we're not allowing those to use the space for profit, and would like to see the Chamber find another space to use.

Sanitation Officer, Dog Control Officer and Assessor's reports were received and filed.

Phil Wade/ Jericho Arts Council thanked the board for the installation of the smoke detector and fire alarm system. He commented on the importance of doing a drill at some point, and how it's a great step forward.

Mayor Phil Wade thanked Gary, his crew and the guys from the Town of Guilford for the work they did on the creek bed over on Newton Road. He said it should help with all potential future flooding.

Supervisor Nabinger indicated she had asked Jennifer Cooper to put an ad in the paper announcing the new fire alarm system in the town hall, while she's home recuperating.

### **POOL & CLINTON PARK**

Pool Superintendent Richman stated the pool is now shut down for the winter. Park Superintendent Richman commented on the increasing amount of campers at Clinton Park, bringing in \$4800.00 due to Passport America. He informed the board that Jessica Chambers of the Girl Scouts will not be doing the Haunted House this year, due to lack of help. Richman said Chambers will take a year off and hopes that people will offer to help her out in the future.

Richman talked about how he and Supervisor Nabinger had met with Chenango County Soil & Water recently, about the plan to help with supporting the river bank. He said Soil & Water's plan is to plant 300 trees along the river bank. The cost to do this would be \$6,500.00 and would be split between the town and Chenango County Soil & Water. These costs would cover the labor, trees, tubing, matting and could be done by the 1<sup>st</sup> part of December.

Supervisor Nabinger talked about the details of the work and how it's really our best way to keep it looking nice. The trees would be a combination of Sycamores and Silver Maples.

Councilwoman Sienko asked about whether or not it's a good time to plant trees and if we could see some pictures to see what it would look like.

The town board held conversation about this project and the details involved.

### **RESOLUTION #7**

Motion was made by Councilwoman Johnson, second by Councilwoman Hromada, to have the town pay half the costs and pursue the tree planting project with Chenango County Soil & Water.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Councilwoman Hromada asked the board about how this would be paid for.

Park Superintendent Richman informed the board of the quotes he had received for the bathroom remodel at Clinton Park. He stated he had received a quote from Richard Wakeman for \$36,993.00 and Tim Harmon for \$4,250.00, and the town would supply all the materials.

Richman said we need to put a time limit on this project to be done by the end of the year, December 31<sup>st</sup>, 2018. He added that the toilets would be about \$3,500.00.

### **RESOLUTION #8**

Motion was made by Councilwoman Johnson, second by Councilwoman Sienko, to hire Tim Harmon to do all work stated on his proposal for \$4,250.00 and to be completed by December 31<sup>st</sup>, 2018 by 12PM.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Sienko, Councilwoman Johnson; No: none; Motion Carried.

Councilwoman Hromada talked about financial portion of these expenses and where the monies should come out of.

### **RESOLUTION #9**

Motion was made by Councilwoman Hromada, second by Councilwoman Sienko, to expend an amount, not to exceed \$20,000.00 from the Clinton Park Reserve Fund, for the bathroom remodel and the Bank Stabilization Project at Clinton Park and is subject to permissive referendum.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Supervisor Nabinger let everyone know that she would follow up with Chenango County Soil & Water on the board's decision to move forward with this project.

Richman talked about how he and Supervisor Nabinger had met with Promoter Terry Porter about some other ideas for Clinton Park. He stated that they'll be meeting with Porter again this Thursday to discuss those other ideas, to keep things moving along.

Richman mentioned the 2 quotes he had received for the installation of 2 Air Conditioning Units in the town hall. These quotes were:

Richard Wakeman- \$31,188.00

Air Temp Control- \$15,498.00

Supervisor Nabinger mentioned the J CAP grant that had been recently completed by the court from these quotes. She informed the board that the court can get a grant up to \$30,000.00, and that we'd need to show the budget lines for the court and that we should know about the grant approval by the end of year.

Nabinger stated we would not have to worry about this expense because of this grant.

Richman stated the roof leak atop of the town hall has been fixed by Newbauer, and had been advised by Newbauer that the roof would need some more attention. He also mentioned that the petitions in the upstairs bathrooms and that they still need to be replaced.

### **HIGHWAY DEPARTMENT**

Highway Superintendent Richman said his department is finishing up the summer work on the roads, dealing with the floods and washouts. He's also working on getting his equipment ready for winter.

The town board met the new MEO worker for the Highway Department, Mr. Mark Johnson, who was in attendance at the meeting.

### **RESOLUTION #10**

Motion was made by Councilwoman Sienko, second by Councilwoman Hromada, to approve Mark Johnson as the new MEO worker for the Highway Department.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Sienko, Councilwoman Johnson; No: none; Motion Carried.

### **TOWN CLERK**

Town Clerk McKown presented the board with the 2018 Financial Report and check from the Family Motor Coach Association. McKown went over the details of their financial report. He talked about the new hours of new court clerk Terri Bickford.

The town board discussed the new hours of the court clerk, and how the two days per week wouldn't be enough for the public. The board indicated that the court clerk's salary is based on a 15 hour work week. The board agreed that their should be another day of work.

McKown said there would be a Vietnam War Documentary called 'In the Shadow of the Blade on November 11<sup>th</sup> shown in the town hall theater, as well as a 'Huey' Helicopter Fly In at Clinton Park.

He informed the board of an email he had received from Coughlin & Gerhart's Bob McKertich, that covered the adoption of the State of New York's Sexual Harrassment's Policy.

Councilwoman Hromada advised that we take a look at the sexual harrasment policy we currently have in place and make any adjustments if we need to.

Highway Superintendent Richman stated that we need to have a town handbook in place. The town board held conversation about the importance of having certain things in place like a CPR kit and plastic gloves if needed.

Town Clerk McKown presented the board with the 2019 Animal Shelter Agreement to be signed by Supervisor Nabinger and Dog Control Officer Bill Sherrick.

### **RESOLUTION #11**

Motion was made by Councilwoman Johnson, second by Councilwoman Sienko, to accept the 2019 Animal Shelter Agreement and to have Supervisor Nabinger and DCO Sherrick sign the agreement.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

McKown informed the board of a training coming up for all Planning and Zoning Officials. He also presented the board with the correspondence from Real Property Tax regarding the senior citizen income levels, in this area.

The board confirmed that there are no changes with these levels.

Supervisor Nabinger talked about her communication with the Personnel Department at the County, and the change in the job description with our court clerk. She said the justices have the ability to decide who their clerk is, if the job description is changed to ' Clerk to Justice'.

### **RESOLUTION #12**

Motion was made by Councilwoman Johnson, second by Councilwoman Sienko, to change the job description from ' Court Clerk' to 'Clerk to Justice'.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Councilwoman Sienko talked about the resumes and applications that were received by the town justices. Sienko stated that the justices would feel more comfortable, because they are still new to the job, keeping Terri Bickford in place as their clerk.

The board talked about this and how it's important for Ms. Bickford to have another day where she's available to work.

### **RESOLUTION #13**

Motion was made by Councilwoman Sienko, second by Councilwoman Hromada, to accept the request of the Justices to hire Terri Bickford under the title of 'Clerk to Justice' at the salary of \$13,600.00 based on 15 hours per week.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Supervisor Nabinger asked Councilwoman Hromada and Councilwoman Sienko to follow up with the court, and the hours needed to be available to the public.

Councilwoman Johnson asked about where training notifications are sent. She asked Town Clerk McKown to let the board know the next time the town receives assessor training notifications, and that we recommend our assessor attend these trainings.

Councilwoman Hromada presented the board with a handout on 'Draft Generic Environmental Impact Statement. She asked everyone to look it over, and then go over it the next time we meet. Hromada advised the town board to declare themselves the lead agency for the purpose of the SEQR Review.

### **RESOLUTION #14**

Motion was made by Councilwoman Hromada, second by Councilwoman Johnson, to make the town board the lead agency on the SEQR Review.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko; No: none; Motion Carried.

Councilwoman Sienko commented on getting in to see Clerk McKown on updating the Facilities Use Agreement for Clinton Park. She commented on making sure that the town's website is ADA compliant, and wanted to get with Dale Fox to confirm that. Sienko complimented the Town of Guilford's website and how it's more interactive.

Supervisor Nabinger talked about her recent communication with Marc Hawkins, and how Acco Company of Sidney wants to give some money to the Pee Wee Football. She said Acco prefers to give it to the town and then have the town give it to the football league.



Nabinger asked Highway Superintendent Richman about providing the BG School with a bill for the work done at the school, so the town could be reimbursed. She asked Clerk McKown about the status of the NYS Retirement reporting, and McKown mentioned that the Retirement would like to come in and do a presentation to explain everything.

The next Budget Meeting will be held on October 16<sup>th</sup>, 2018 @ 6PM.

The next Regular Meeting will be held on November 13<sup>th</sup>, 2018 @ 7PM.

Motion to Adjourn @ 8:40PM.

Respectively Submitted,

Aric McKown  
Bainbridge Town Clerk

