**REGULAR MEETING**

**BAINBRIDGE TOWN BOARD**

**DECEMBER 13, 2022**

Present: Dolores Nabinger Supervisor

Bob Evans Councilman

Melissa Fuller Councilwoman

Gordie Daniels Councilman

Michael Kauffman Councilman

Matt Clark Highway Superintendent

Recording Secretary: Aric McKown Town Clerk

Supervisor Nabinger called the Regular Meeting to order at 6:30PM.

**Guest(s):** Deputy Clerk Bonnie Lafond, Bill & Cathy Sherrick, Phil & Violet Wade, JR Bogert, David Leidy, Mark Davis, Park & Pool Superintendent Gary Richman.

**RESOLUTION # 1**

Motion was made by Councilman Evans, second by Councilwoman Fuller, to approve the minutes from the November 8, 2022 Regular Meeting.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Melissa Fuller; No: none; Motion Carried.

The following claims as set forth on abstract #12 for 2022 were audited by Town Board:

General Town Wide#357-383 for $18,014.28

General Town Outside#25-27 for $546.78

Bennettsville Lights#12 for $19.45

Highway Town Wide#84-94 for $10,680.60

Highway Town Outside#66-72 for $27,615.37

**RESOLUTION #2**

Motion was made by Councilman Evans, second by Councilman Daniels, authorizing clerk to issue warrant to Supervisor for payment of audited claims;

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: none; Motion Carried.

**RESOLUTION #3**

Motion was made by Councilman Daniels, second by Councilman Evans, to receive and file October 2022 Financial Report.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**Guests Questions and Concern(s):**

JR Bogert of Gates-Cole presented the town board with town’s insurance renewal. Bogert started the proposal with the summary page and stated the annual premium for the year would be $22,305.79, an 10% increase of $1,688.78. He read over the statement of values, the vehicle schedule, the Inland Marine schedule, and the Coverage Summaries. Bogert fielded questions from the town board, on the information presented.

The town board held conversation with Bogert on the reason for the increase, costs involved, and cyber liability.

Supervisor Nabinger suggested waiting until the end of the meeting, to discuss both insurance quotes from Gates-Cole & NBT, before deciding on insurance.

David Leidy/ Executive Director of Usource Energy, was in attendance to talk about how the town can save money on their electric bills through a NYS program, called ‘Community Solar’. He provided information on the program, how it’s designed to promote green energy in New York State and offer incentive for developers to build projects that are green. Leidy talked about how these projects work and will save the user 5-10% on their electric bill, with no fees involved.

He spoke on the history of his company, how it works, and explained his company is paid from the solar developer that wins the proposal bid for the project. There is no cost to the town. Usource Energy creates the contract for the town and guides the town through the whole process of the program. Leidy went over a sample NYSEG bill and how the savings is reflected on the bill. He added that Usource Energy is currently working with the Village of Bainbridge, as well as Town of Unadilla. Leidy fielded questions from the town board on the program.

Leidy provided Supervisor Nabinger with an agreement to be signed, to move forward with Usource Energy. The town board held some discussion on the agreement.

**RESOLUTION #4**

Motion was made by Councilman Kauffman, second by Councilman Evans, to sign the agreement with Usource Energy and explore our options for a solar provider, this in contingent upon reading the agreement.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No:None; Motion Carried.

Town Justice Mark Davis attended the meeting to talk about the new applicant, Samantha Cunningham, who is needed to help with the work in court clerk’s office. Supervisor Nabinger suggested going into executive session to discuss the matter.

**RESOLUTION #5**

Motion was made by Councilwoman Fuller, second by Councilman Daniels, to go into executive session to discuss a personnel matter.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**RESOLUTION #6**

Motion was made by Councilwoman Fuller, second by Councilman Kauffman, to come out of executive session.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**RESOLUTION #7**

Motion was made by Councilman Kauffman, second by Councilman Daniels, to hire Samantha Cunningham as Court Clerk at $15.00 per hour.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**VILLAGE**

Mayor Wade mentioned the recent village board meeting and the public’s complaint about the lack of police coverage, the drug presence, and the homelessness. He said this is a community problem that we’re all having to deal with and address. The town board held conversation on this matter.

Wade added he’s still waiting to hear back from the village’s grant applications.

**RESOLUTION #8**

Motion was made by Councilwoman Fuller, second by Councilman Daniels, to receive and file the reports from the Sanitation Officer, Dog Control Officer

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

There was no Assessor’s report.

Dog Control Officer Sherrick talked about the issue he’s having with appearance tickets when people don’t show up for their court appearance, and how there’s nothing the court can do to hold people accountable. He wrote 22 appearance tickets this month.

Town Justice Mark Davis advised the town board to check with our attorney about establishing a law to have a dog seized if the owner does not take responsibility for licensing their dog. The town board held conversation on this matter.

Supervisor Nabinger suggested tabling this until she’s spoken to the town’s attorney, for next month's meeting.

**HIGHWAY**

Highway Superintendent Clark talked about the year’s first snowstorm, and how everything went fine with no major breakdowns. His department has been busy reorganizing the shop, doing truck maintenance and cutting brush on the nice days.

Highway Superintendent Clark said things should be fine this winter, even with Mike Fuller’s absence.

He contacted Utica-Mack for an update on the arrival of the new truck and was told it would be in 2024.

Clark reported the town had finally received the insurance check for the guardrail incident on Pearl Street Extension.

He said the new doors and motion activated lights have been installed on the Pool Bathhouse. Clark mentioned things are ready to being painted and he will order the bathroom dividers through John Harmon.

The security camera company called, and supplies can be ordered and installed at any time. These products will be wireless.

**CLINTON PARK**

Park Superintendent Richman expressed his concern with the ‘homelessness’ at Clinton Park for next season, and how it might negatively affect our camping revenue. The town board held conversation on this matter and Supervisor Nabinger will talk to our attorney on the matter.

Richman said the little league net is falling apart. Supervisor Nabinger said she would call Marc Hawkins to see what his plan is for the net.

Richman received quotes for the roof on the storage building at the park. Here are those quotes:

Erie Materials-$6,428.81 in materials & $6,000.00 in labor for Tim Harmon, a total of $12,428.81.

Alpine Roofing-$6,452.80 in materials & $11,547.20 in labor, a total of $18,000.00.

The town board held conversation on this matter and concluded to make a decision at the January 2023 meeting.

**TOWN CLERK**

Town Clerk McKown provided an update on the CDBG grant status, that included 12 applicants and their statuses. McKown mentioned the documentation he’s received from Thoma and how the town will be receiving more grant money in the next few weeks with instruction for payments.

McKown presented housing request 1-4 form for funds and that authorized signatures are needed from Councilman Daniels and Councilman Kauffman. After being signed, the form will go back to Thoma.

Thoma requested the town board make a motion to approve Wilma Cotten for participation in the CDBG grant program.

**RESOLUTION #9**

Motion was made by Councilman Evans, second by Councilman Daniels, to approve Wilma Cotten for participation into the CDBG grant program.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

McKown announced DMC Cleaning will closing their doors and the town will need to find another cleaning service. He’s been in contact with another company (previously On The Spot Carpet Care), who is fully insured. The company also cleans NBT Bank and received a quote. The quote includes the town hall cleaned weekly each month for $375.00, and a bi-weekly cleaning for the town garage for $25.00. The town board held conversation on the matter and questioned the amounts. They asked for better clarification on this quote and have McKown get confirmation on these numbers for the December 27th meeting.

Town Clerk McKown presented the renewal agreement for the town and the Chenango County SPCA. McKown said there were a few changes, and signatures were needed from Supervisor Nabinger and Dog Control Officer Sherrick. There were some questions on these changes, and Sherrick said he would get clarification on those changes before signing.

McKown read a letter of complaint from a Bainbridge resident Sally Finch because there is no longer a port-a-john at Clinton Park. The town board held conversation on the matter and concluded to not take any action at this time.

Councilman Evans asked about the status of the Payne Solar Farm Project

Supervisor Nabinger explained the public hearing for this project has been extended out to January 3rd, 2023, because the notice to paper didn’t get published in time.

Evans asked the town board’s opinion on a taxpayer letter, to be sent out with the property tax bills. Evans added he’d like to add the EMS schedule to this letter.

Supervisor Nabinger brought up having a ‘Police’ presence in the court for ADA days, starting the 1st of the year. Mayor Wade said he would set up a meeting with Nabinger, after speaking with the village board at their next meeting.

The town board held discussion on the town’s insurance renewal and expressed their opinions on both quotes from NBT and Gates-Cole Insurance.

**RESOLUTION #10**

Motion was made by Councilman Kauffman, second by Councilman Evans, to accept insurance renewal and policy from Gates-Cole.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**RESOLUTION #11**

Motion was made by Councilman Kauffman, second by Councilman Daniels, to schedule the end of the year meeting for December 27th @ 4PM.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

Motion to Adjourn @ 8:59PM

Respectfully Submitted,

Aric McKown

Town Clerk