**REGULAR MEETING**

**BAINBRIDGE TOWN BOARD**

**SEPTEMBER 13, 2022**

Present: Dolores Nabinger Supervisor

Bob Evans Councilman

Michael Kauffman Councilman

Melissa Fuller Councilwoman

Matt Clark Highway Superintendent

Recording Secretary: Aric McKown Town Clerk

Absent: Gordie Daniels Councilman

Supervisor Nabinger called the Regular Meeting to order at 6:30PM.

**Guest(s):** Phil & Violet Wade, Deputy Clerk Bonnie Lafond, Bill & Cathy Sherrick, Park & Pool Superintendent Gary Richman, 2 High School Students.

**RESOLUTION # 1**

Motion was made by Councilman Evans, second by Councilwoman Fuller, to approve the minutes from the August 9th, 2022 Regular Meeting.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Melissa Fuller; No: none; Motion Carried.

The following claims as set forth on abstract #9 for 2022 were audited by Town Board:

General Town Wide#261-299 for $110,745.86

General Town Outside#17-19 for $278.95

Bennettsville Lights#9 for $17.33

Highway Town Wide#67-75 for $1,663.83

Highway Town Outside#49-52 for $11,456.53

**RESOLUTION #2**

Motion was made by Councilman Kauffman, second by Councilman Evans, authorizing clerk to issue warrant to Supervisor for payment of audited claims and to note the following: Joe Rico of Quality Electric to provide his hourly rate on all invoices, to subtract the credited amount of $43.98 on McDowell & Walker Highway bill, to have Supervisor Nabinger address the correct amount for the Cook Brothers bill, & to correct the amounts on the Frontier bill;

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: none; Motion Carried.

**RESOLUTION #3**

Motion was made by Councilman Evans, second by Councilwoman Fuller, to receive and file June and July 2022 Financial Reports.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**Guests Questions and Concern(s):**

**JAC**

Violet Wade reported the Jericho Arts Council had their first show, ‘Small Town Big Band’, up in the theater and commented on how well it went. The next show is on September 24th.

**VILLAGE**

Mayor Phil Wade said the village is currently seeking a replacement for the deputy clerk’s position in the Village Clerk’s Office. The notice for this vacancy is posted on the Village’s Facebook page and webpage. All interested applicants should pick up a job application at the Village Clerk’s Office. This is a part time position that allows for 25 hours per week and the close off date for applications is October 1st.

The village is working on a grant application for the NY Forward Program and will hold a public hearing for this grant application, this Thursday at 7PM in the village office. The grant application is to be submitted by September 23rd. These NY Forward grants range between 2 ¼ to 4 ½ million dollars.

**OLD TIME BAND**

Phil Wade reported the Old Time Band had finished 4 concerts in the village park and the support from the town is greatly appreciated. He talked about the pictures of the Old Time Band dating back to the 1800’s and that there used to be 2 Old Time Bands that wore uniforms.

**RESOLUTION #4**

Motion was made by Councilman Evans, second by Councilwoman Fuller, to receive and file the reports from the Sanitation Officer, Dog Control Officer, and Assessor.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**HIGHWAY**

Highway Superintendent Clark reported most small projects have been wrapped up. These projects include the basketball court behind the pool being paved, the paving for the school and dropping 4 big trees in the cemetery to help Gary.

The Community Center parking lot has been rough graded and will oil and stoned this Monday instead of paving it, to save on costs. Clark said he picked up Guilford’s mowing tractor to mow everything one more time. He talked about needing to cut the shoulders on Searles Hill Rd and depending on his budget, he would like to split the cost between the Community Center and the town, to use the chipper and the roller for oil and stoning the top of Newton Town Road and Mount Pleasant Road.

Highway Superintendent Clark said he’d contacted 3 different painters about repainting the bridge lights. Those painters included Bill’s Quality Painting, Mike’s Painting Store and Aiello’s. Aiello’s was the only one to provide a quote of $6,123.00 to paint 11 posts. This included a lift rental and pressure washing each post. The town board held conversation on the matter and decided to hold off on this for now.

Clark contacted truck dealer Robert Green, about pricing out another 1-ton truck with a trade in, for winter plowing. He was hoping to find something more practical for the winter season. The town board held conversation on the matter.

Councilman Evans asked Highway Superintendent Clark if he had any update on the ‘guard rail’ incident on Pearl Street Extension. Clark said there’s nothing new to report and felt the longer it goes, the less likely we are to get reimbursed for it.

Supervisor Nabinger confirmed the light on the bridge still isn’t fixed because it needs a whole new fixture.

**POOL**

Pool Superintendent Richman reported the pool has been drained and is closed. He commented on the wonderful help we had over the summer.

Supervisor Nabinger said the pool brought in $4,645.00 in swimming lessons this year. The town board talked about other townships in the area and how a lot of the kids that signed up for swimming lessons were from other towns.

Richman added there are 2 dead trees by the playground, that he plans to take down with Highway Superintendent Clark this Fall.

**CLINTON PARK**

Park Superintendent Richman said the park is going well and the camping is very busy. He plans to pick up the lumber for the overhang on the big shed that has rotted and how he needs to replace a couple boards on the stage of the bandshell, with Tim Harmon’s help.

Richman informed the town board that he’d been approached by one of our seasonal campers to store their RV Camper at the park this winter. The town board discussed the matter, noting the importance of a waiver or contract and making sure this person has insurance so that the town is protected. They talked about storage fees, dates, unit placement and what other parks charge for storage

**RESOLUTION #5**

Motion was made by Councilman Kauffman, second by Councilman Evans, to offer winter storage to the seasonal camper, at a cost of $300.00, and for a contract to be signed before they leave.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**TOWN CLERK**

Town Clerk McKown informed the town board that Dale Palmer is working some numbers for next year’s budget and will follow up with that information soon.

McKown provided an update on the CDBG grant with recent correspondence from Thoma Consultants. The update included qualified applicants, disqualified applicants and applicants still being reviewed. Thoma will now be providing updates monthly, as well as lists of contractors for board approval.

Thoma emailed additional documentation and Form 1-4 to be signed by 2 authorized persons and to make sure those signatures match those, from the authorized signature form exactly.

McKown stated that himself and Councilman Kauffman would need to sign this form.

Town Clerk McKown mentioned that Barbara Bowker had stopped in to get an update on the replacement plaque for Payne Park. Park Superintendent replied the plaque still hadn’t come in yet.

McKown brought up the invoice for the Village’s Annual Contribution for the Youth Program and was instructed by Councilman Evans not to send it until the town board had a chance to discuss the amount that was billed.

Councilman Evans talked about this and how the town has billed them $5,000.00 for the last several years. Evans proposed requesting $7,000.00, due to increasing costs at the pool. The bill for the village wasn’t held up because of the amount to bill, but rather because the town board wanted to send a letter with it requesting an amount for 2023. Town Board approval was needed to determine the amount before the letter was sent to the village.

**RESOLUTION #6**

Motion was made by Councilman Evans, second by Councilman Kauffman, to send letter to the Village asking for their Annual Contribution for the Youth Program be increased to $7,000.00, starting in 2023.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

McKown presented a letter from B-G Booster President Jennifer Cooper requesting use of the old skate park behind the town pool to hold their 6th Annual Bonfire and Tailgate Party on Saturday October 1st.

**RESOLUTION #7**

Motion was made by Councilman Kauffman, second by Councilman Evans, to allow the B-G Booster Club to use the skate park on October 1st, 2022.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

Town Clerk McKown reminded the town board the Clinton Park Reserves expenditure of $80,410.33 will be available on 09/18/2022.

**RESOLUTION #8**

Motion was made by Councilman Kauffman, second by Councilman Evans, to move $80,410.33 from the Clinton Park Reserves to the General Account on September 18th, 2022.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

McKown announced that Coughlin & Gerhart had finally given us the okay to move forward with the Spectrum Franchise Agreement and set a public hearing for adoption of this agreement.

**RESOLUTION #9**

Motion was made by Councilman Kauffman, second by Councilman Evans, to set a public hearing for the Spectrum Franchise Agreement on October 11th, 2022 at 7pm.

Ayes: Supervisor Nabinger , Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

Supervisor Nabinger said the town would go out for Garbage RFP’s in November and Town Clerk McKown would send notice to the paper.

Town Clerk McKown reported he was now independently doing the electronic sign at Clinton Park and has a good handle on the town’s website. He said he hasn’t had time to work on the Facebook page and asked for some help with that.

Supervisor Nabinger asked Deputy Clerk Bonnie Lafond if she’d be willing to help with Facebook page. Lafond said she would but would need to be added as an administrator on the page, to have access to it.

Supervisor Nabinger said she’d ask Jennifer Cooper to add Councilman Kauffman as an administrator to the page, and give Deputy Clerk Lafond access.

Supervisor Nabinger said she’d been approached by Nana’s Keepsakes to do an angel tree in the lobby of the town hall, and have Town Clerk McKown and Deputy Clerk Lafond monitor the tree. Nabinger said the gifts would be stored in the basement of the town hall and asked the town board for a motion giving permission to do this.

**RESOLUTION #10**

Motion was made by Councilwoman Fuller, second by Councilman Evans, to operate the Angel Tree on location of the town hall.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

Councilwoman Fuller asked if the WIFI password is posted at Clinton Park because she didn’t see it when she was up there.

Park Superintendent Richman said it’s been stolen in the past, but that it should be up there in the information shed.

Fuller brought up the non-smoking signs at Clinton Park, where they’re located, and whether smoking is allowed at the park. The town board held conversation on the matter and getting some ‘Smoke Free’ signs posted. They agreed there is no smoking on government property.

Supervisor Nabinger talked about her meeting with Councilman Evans on the budget and the progress they made. She talked about the different municipal bookkeeping software, different towns use and the costs to use this type of software. Conversation was held on the different benefits for using a bookkeeping software for towns in preparation for budget time and eliminating the extra paperwork for the town’s tax collection.

Nabinger brought up the pool’s renovation bathroom project and the possibility of utilizing our highway department to help with the early stages of the project.

Park Superintendent Richman talked about using Aqua Concept to help with this project, because they’ve had experience with this type of work.

The town board held conversation about the details of this renovation project and offering a bonus of $3,000.00 to each highway guy, for helping with this project.

**RESOLUTION #11**

Motion was made by Councilman Kauffman, second by Councilman Evans, to have the guys from our highway department take on the bathroom renovation project at the town pool to the best of their ability and upon the completion of this project will each get $3,000.00 bonus.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

Supervisor Nabinger confirmed with Town Clerk McKown that the town hadn’t received any interested applicants for the vacancy on the Board of Assessment Review and how Jason Cannistra had expressed interest in this position.

**RESOLUTION #12**

Motion was made by Councilman Evans, second by Councilman Kauffman, to appoint Jason Cannistra to the Board of Assessment Review.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

Supervisor Nabinger said the town planning board at their meeting on September 6th, 2022 and voted on their CSG application for the Solar Project on the Payne Property. There were 3 in favor and 1opposed.

The same company for that solar farm approached Supervisor Nabinger about doing a solar project on the old BAGS Landfill site and this will be discussed at the BAGS Landfill meeting tomorrow.

Supervisor Nabinger asked the town board if they would be interested in taking a ride to look at the town roads. The town board concluded to set a date on 10/4/2022 at 3pm to do this and they would meet at the highway garage.

**RESOLUTION #13**

Motion was made by Councilman Evans, second by Councilman Kauffman, to schedule a Budget Workshop on October 4th, 2022 at 5PM.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

Motion to Adjourn at 8:05PM

Respectively Submitted,

Aric McKown

Town Clerk