**REGULAR MEETING**

**BAINBRIDGE TOWN BOARD**

**JUNE 14, 2022**

Present: Dolores Nabinger Supervisor

Bob Evans Councilman

Gordie Daniels Councilman

Michael Kauffman Councilman

Melissa Fuller Councilwoman

Matt Clark Highway Superintendent

Recording Secretary: Aric McKown Town Clerk

Supervisor Nabinger called the Regular Meeting to order at 6:30PM.

**Guest(s):** Phil & Violet Wade, Bill & Cathy Sherrick, Dale Palmer, Park & Pool Superintendent Gary Richman, Bonnie Lafond.

**RESOLUTION # 1**

Motion was made by Councilman Evans, second by Councilman Kauffman, to approve the minutes from the May 12th, 2022 Regular Meeting.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Melissa Fuller; No: none; Motion Carried.

The following claims as set forth on abstract #6 for 2022 were audited by Town Board:

General Town Wide#137-180 for $35,916.36

General Town Outside#10-12 for $223.91

Bennettsville Lights#6 for $16.58

Highway Town Wide#45-53 for $8,461.09

Highway Town Outside#26-30 for $25,799.29

**RESOLUTION #2**

Motion was made by Councilman Evans, second by Councilman Kauffman, authorizing clerk to issue warrant to Supervisor for payment of audited claims;

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: none; Motion Carried.

The town board talked about the Omnicor bill and utilizing their services every other year and concluded to have the Aqua Concept bill taken from the Youth Programs contractual.

Councilman Evans brought up the bill from Joe Rico of Quality Electric and asked that his hourly rate be included in all his bills.

Councilman Kauffman confirmed with Town Clerk McKown that this would be our last bill from Frontier.

**RESOLUTION #3**

Motion was made by Councilman Kauffman, second by Councilman Daniels, to receive and file April 2022 Financial Report.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**Guest(s) Questions & Concerns:**

Town Clerk McKown introduced Bonnie Lafond to the town board. He mentioned he’d spoken to Mrs. Lafond about replacing Jennifer Cooper as his new Deputy Clerk.

Councilman Evans stated McKown has the responsibility of appointing his new deputy and how the town board does not get involved in that. Evans did say however, there is a town board policy in the new employee handbook, referencing how vacancies are filled. This involves advertising, filling out an application and checking references from the application.

The town board held conversation on matter, and concluded applications will be accepted until June 24th, with an appointment made on June 27th, 2022, for the new deputy town clerk.

Mrs. Lafond talked about her history here in Bainbridge, businesses she’s owned and how she worked with Town Clerk Lisa French in Sidney for 9 years. She expressed her interest in getting to know the community here in Bainbridge and understands the town’s process for filling this position.

**JAC**

Phil Wade of the Jericho Arts Council mentioned the show this Sunday at 3pm. This will be a free show featuring the Percussion Trio from the Binghamton Philharmonic. He expressed his enthusiasm for this event on Father’s Day.

**RESOLUTION #4**

Motion was made by Councilman Kauffman, second by Councilwoman Fuller, to receive and file the reports from the Sanitation Officer, Dog Control Officer, and Assessor.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

**HIGHWAY DEPARTMENT**

Highway Superintendent Clark said his department has been working right along with the good weather, shimming roads with the paver and plans to get a mile pave on Neff Hill Rd. He also mentioned the cleaning of ditches and cutting of shoulders that’s being worked on and has had some minor breakdowns.

Clark reported he’d attended highway school last week on Monday and Tuesday and learned more on the CHIPS Program. He brought up the culverts he’s installed for people and needing to borrow the mower from the Town of Guilford.

Clark said he’s talked to JR Bogert of Gates-Cole about the incident with the guardrail damages on Cornell Drive.

Supervisor Nabinger added she was able to get man’s name who caused the guardrail damages and obtained an accident report from the DMV website.

**POOL**

Pool Superintendent Richman reported the new equipment inside the pump house has been installed and is running. He offered to give anyone interested in seeing the new equipment, a tour of the pump house. Richman talked about the school classes that have been using the pool recently for their field trips and how chlorine could be problem this year with the prices going up.

Mayor Phil Wade said the village had been marked up by Department of Homeland Security for the gate to the treatment plant being unlocked. He talked about their ‘undercover’ operation to catch people breaking in to take valuable goods like chlorine.

Recreation Director Palmer reported that the public swimming would begin tomorrow night from 4-8PM. Palmer went over the following hours of the pool starting tomorrow:

Open Swim: 4-8pm during the week and 2-8PM on weekends. Starting June 27th, swimming lessons will be 11:30AM-1:30PM and 2-8PM open swim, Monday-Friday and 2-8PM on weekends. Adult swim will be held 5-5:30PM every day. Palmer confirmed he was all set with lifeguards and explained the qualifications for lakes and pools, for lifeguards.

The town board went over the prices for swimming lessons and how the advertising should be done to publicize this information. Palmer said he would ask the schools to make announcements with this information.

**CLINTON PARK**

Clinton Park Superintendent Richman commented on this year’s Canoe Regatta and how it was a ‘hit’, with lots of people in attendance. He mentioned there were some electrical issues with the camping.

Richman said the camping numbers were down and felt this was due to the gas prices. He added the Dog Show is our next contract event at the park.

**TOWN CLERK**

Town Clerk McKown reported he’d followed up with Coughlin & Gerhart on the franchise agreement, and how the final draft for this agreement has been sent to Spectrum to be looked at by their legal team for a fast-track review.

McKown reminded Councilman Kauffman about his paychecks that hadn’t been cashed and read a letter of appreciation from the Bainbridge American Legion to the town for the purchase of the grave markers and flags during Memorial Day.

He spoke on behalf of Clerk To Justice Terri Bickford’s concern for dealing with people in the court room that make her feel uncomfortable. Bickford has asked for some type of emergency button to be installed.

The town board held conversation on this and concluded to ask Joe Rico about installing a buzzer alerting the Town Clerk’s office. Supervisor Nabinger wanted to make sure Bickford’s escape route was clear as well.

Town Clerk McKown read a letter from John R. Masse expressing his gratitude for the wonderful experience he had with Town Clerk McKown, Deputy Clerk Cooper and Park Superintendent Richman in reserving the large pavilion for his daughter’s wedding. Supervisor Nabinger suggested advertising that on our website.

McKown stated he and Violet Wade had completed the AED Training.

**TOWN BOARD**

Councilwoman Fuller asked about the bathroom down by the pool and why it doesn’t lock from the inside. Pool Superintendent Richman mentioned the problems we’ve had in the past with kids being destructive inside the bathrooms.

Fuller confirmed there would be no extra camping during the Dog Show.

Councilman Kauffman asked about an update on the WIFI for Clinton Park. Supervisor Nabinger said we are waiting on the parts for this.

Councilman Evans asked about the status on the CDBG grant. Town Clerk McKown confirmed everything is currently in Thomas’s hands and the application process will be starting soon.

Evans said he’s been asked by Jason Fleming of Depot Engineering for a deed or boundary survey for Clinton Park. This is needed to submit to FEMA for the letter of map amendment. Supervisor Nabinger thought this would be in the records room.

Evans mentioned that Fleming would like to get together with Highway Superintendent Clark to discuss the pool bathroom project.

He talked about his letter he sent to the Chenango County Environmental Health regarding the ‘garbage’ situation here in Town of Bainbridge and asked Town Clerk McKown to read their reply to the town board.

Supervisor Nabinger talked about her follow up with Isaiah Sutton at Chenango County Environmental Health and how this is still being worked on.

Nabinger reported our first mortgage tax check, from October 31st, 2021 to March 30th, 2022, was approved for the amount of $18,321.00.

Supervisor Nabinger asked for a motion to reappoint Jarrett Cannistra to the town planning board.

**RESOLUTION #5**

Motion was made by Councilman Kauffman, second by Councilman Daniels, to reappoint Jarrett Cannistra to the Town Planning Board.

Ayes: Supervisor Nabinger, Councilman Evans, Councilman Daniels, Councilman Kauffman, Councilwoman Fuller; No: None; Motion Carried.

Supervisor Nabinger asked Town Clerk McKown to add the Renewable Energy Law to the Comprehensive Plan. McKown said he wasn’t sure how this is done but he would look into it.

Nabinger reported that she had finished the annual report with Bookkeeper Sherman and it has been submitted.

She reminded everyone that it’s that time of year again for the sexual harassment training. She said she would get together with Town Clerk McKown to get things figured out.

Motion to Adjourn at 7:21PM

Respectively Submitted,

Aric McKown

Town Clerk